

Administration & Support Staff

Director

Cheryl Reichert

Assistant Director

Katie Zeiger

Administrative Intern

Chad Cross

Counselor

Nate Zier

Real World Learning

Allecia Lowery

Attendance

Lima Moananu

Finance

Lisa Orchard

Registrar

Mandy Trotter

Virtual Instruction at Herndon Career Center & Southland CAPS

Virtual instruction is the new normal at Herndon Career Center. The type of training that occurs at Herndon is not typically provided in a virtual format. We understand that it's difficult for a video, diagram, or zoom session to replace the feeling and experience of swinging a hammer, grinding metal, flipping a pan while sautéing, working with a patient, or using a pair of shears. Although virtual instruction is atypical, our teachers have been working diligently for weeks to ensure they are providing the highest quality of virtual instruction, provided the circumstances.

Our first step to ensuring student readiness for virtual instruction was to provide the necessary materials prior to the first day of school. During the first week of September we provided both day and evening options for contactless drive-up equipment pick-up. This was very exciting for the Herndon staff as it was the first time we got to interact with our 2020-2021 students and parents.

Virtual instruction then began on September 8th. The goal for teachers during their first week was to ensure all students knew how to access their class information via google classroom, zoom schedule, and Raytown email account. As expected, there were some technological "kinks" we needed to work out to ensure students from all 16 sending schools could access our virtual infrastructure. Overall, we had fantastic student attendance during the first week and feel most of the accessibility "kinks" have been resolved. We now move into week 2 with high expectations and continue to learn ways to improve our virtual instruction and curriculum delivery.

What is The Update?

The Update will be the weekly Herndon Career Center & Southland CAPS newsletter. The Update will be sent out to students, parents, and sending schools every Monday to provide an avenue to communicate and highlight past events and celebrations, upcoming events, and important program information. Throughout virtual instruction, The Update will be complete with a section specific to the weekly tasks of each individual program. Our hope is that The Update allows you to feel connected with Herndon & Southland CAPS while also being an active participant in your student's education.



Week 2 Herndon Career Center & Southland CAPS Program Schedules

The section below provides a summary of when students need to report to class virtually for both Herndon Career Center and Southland CAPS. These times are subject to change to meet the needs of students and curriculum as each class progresses through their virtual instruction delivery. For now, these are the scheduled times for Week 2. In addition to the times listed below, all teachers are available to communicate via email. In the event you have a question or concern outside of scheduled zoom sessions or office hours, please send the teacher an email.

*****IN THE EVENT THE TIMES LISTED BELOW CONFLICT WITH YOUR HOME SCHOOL SCHEDULE, PLEASE NOTIFY YOUR HERNDON OR CAPS TEACHER IMMEDIATELY SO ADJUSTMENTS CAN BE MADE, ACCORDINGLY*****

Advertising & Graphic Design

AM Class

- Zoom Meetings Mon / Wed / Fri 8:30am

PM Class

- Zoom Meetings Mon / Wed / Fri 11:30am

Automotive Collision

1st Year Students AM Class:

- Zoom Meetings Tues / Thurs 8:15am

1st Year Students PM Class:

- Zoom Meetings Tues / Thurs 11:30pm

2nd Year Students

- Zoom Meetings Tues / Thurs 10:00am

Automotive Technology

AM Class

- Zoom Meetings Tues / Thurs 8:00am

PM Class

- Zoom Meetings Tues / Thurs 12:00pm

Construction Technology

AM Class

- Zoom Meetings Tues / Thurs 8:15am

PM Class

- Zoom Meetings Tues / Thurs 11:00am

All Students

- Zoom Virtual Office Hours
- Wednesdays 11:00am – 1:00am

Cosmetology

Zoom Meetings

- Monday & Friday 8:00am

Zoom Virtual Office Hours

- Wednesday 10am - 11am

Culinary Arts

AM Students

- Zoom Meetings Everyday 8:00am

PM Students

- Zoom Meetings Everyday 11:30pm

Diesel Mechanics

AM Class

- Zoom Meetings Mon / Thurs 8:00am

PM Class

- Zoom Meetings Mon / Thurs 11:00pm

All Students

- Zoom Virtual Office Hours
- Wednesdays 10:00am – 10:30am

Emergency Medical Technician

AM Class

- Zoom Meetings Mon / Thurs / Fri 8:00am

PM Class

- Zoom Meetings Mon / Thurs / Fri 12:00pm

Foundations of Nursing

AM Class

- Zoom Meetings Tues / Thurs 8:00am

PM Class

- Zoom Meetings Tues / Thurs 12:00pm

All Students

- Wednesdays: Small Group Zoom Meetings
- Each Small Group has an assigned time

*****Schedules for Herndon and CAPS
continue on the next page*****

HVAC / Industrial Maintenance

AM Class

- Zoom Meetings Tues / Thurs 8:00am

PM Class

- Zoom Meetings Tues / Thurs 12:00pm

All Students

- Zoom Virtual Office Hours
- Wednesdays 10:30am – 12:00pm

Law Enforcement

AM Class

- Zoom Meetings Tues / Thurs 8:00am

PM Class

- Zoom Meetings Tues / Thurs 12:00pm

Welding / Metal Fabrication

Zoom Meetings: Mondays & Fridays

- All students are assigned to a small group with a designated time to meet.
- Check with your teacher and their Google classroom to find your assigned group and time.

Zoom Virtual Office Hours

- Wednesdays 10:30am – 12:00pm

English IV

Zoom Meetings

- Tues / Thurs 1:00pm – 2:00pm

Zoom Virtual Office Hours

- Mon / Wed / Fri 1:00pm – 2:00pm

Missouri Options

Zoom Virtual Office Hours

- Mon / Wed / Fri 10:00am – 11:00am

CAPS Animal Health Sciences: 1st Year

AM Class

- Zoom Meetings Tues / Thurs 8:30am

PM Class

- Zoom Meetings Tues / Thurs 12:00pm

CAPS Animal Health Sciences: 2nd Year

AM Class

- Zoom Meeting Mondays 9:00am

PM Class

- Zoom Meeting Mondays 12:00pm

CAPS Business Innovation and Creation

AM Class

- Zoom Meetings Tues / Thurs 9:00am

PM Class

- Zoom Meetings Tues / Thurs 12:30pm

CAPS Education Exploration: 1st Year

AM Class

- Zoom Meetings Mon / Wed / Fri 8:30am

PM Class

- Zoom Meetings Mon / Wed / Fri 12:00pm

CAPS Technology Solutions

AM Class

- Zoom Meetings Tues / Thurs 9:00am

PM Class

- Zoom Meetings Tues / Thurs 12:30pm

CAPS Turf Management & Horticulture

AM Class

- Zoom Meetings Mon / Tues / Fri 8:45am



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Departmental Information

CAREER RESOURCE EDUCATOR

Lisa Templeton
IEP & 504 Case Manager

Students attending a Herndon or Southland CAPS program bring their educational special needs from their home school. To ensure your student's success, I communicated with your student's home school and provided all necessary educational information to the Herndon Career Technical Educator prior to the start of virtual learning. Therefore, any special needs accommodations or modifications are already in place. When scheduling a 504 or IEP meeting at your student's home school, it is beneficial to have their case manager send me an invite so all aspects of your student's education are considered in the meeting. When your child's case manager calls to schedule a meeting you can simply ask, "Don't forget to ask Mrs. Templeton from Herndon to attend the meeting." Hope to see you there!

COUNSELING DEPARTMENT

Nate Zier

Many organizations, including post-secondary institutions, have had to rethink their delivery method for getting information to students. Fortunately, the Missouri Association for College Admission Counseling (MOACAC) has been forward thinking in this process. Starting next week, MOACAC will be hosting a series of college planning and college informational sessions. If your student is a senior planning to attend a technical school, two-year program, or traditional four-year college this is a great opportunity for them to collect information. You can find more information on the [MOACAC website here](#). Registration is free, but required to participate.

The student support team would like to remind parents to complete a short survey in how we can better support students and families this year. This survey was sent earlier in the year, so if you haven't had a chance to complete it, please do so by clicking this [link](#).

Later this week, parents will receive an email containing a form to be completed electronically. This form is one that we typically provide the option of completing electronically or through a physical copy. Since we are virtual, we will only send it electronically. Please be on the lookout for the email.

COORDINATOR of REAL WORLD LEARNING and COMMUNITY PARTNERSHIPS

Allecia Lowery

We welcome Ms. Allecia Lowery to our team as the Coordinator of Real World Learning and Community Partnerships. Her role will be to help connect our students and staff to industry and community to improve experiences for our students. One aspect of this role, in addition to our counselor, is to help students and parents plan for the transition to life after high school. This might involve proofing a resume or helping a student find a job that fits their current goal and provides opportunities for growth. Our goal is to provide support for students who plan to continue their education or training beyond graduation as well as those planning to go straight into a career.

If you own or work for a company that would be interested in creating opportunities for students such as job shadowing, internships, or job opportunities, please reach out to Ms. Lowery at Allecia.Lowery@raytownschools.org or (816) 268-7140.

Herndon Career Center Programs & Teaching Staff

Advertising & Graphic Design

Brock Martin

Automotive Collision

Billy Byrd

Automotive Technology

Tim Chase

Construction Technology

Jim Oliver

Cosmetology

Stephanie Migletz

Culinary Arts

Chef Mike Chrostowski

Diesel Mechanics

Nathan Shipley

Emergency Medical Technician

Eric Dooley

Foundations of Nursing

Terry Plesser

Susan Pratt

HVAC/Industrial Maintenance

Tony Hudspeth

Law Enforcement/Police Science

Rodger Bowers

Angeleic Huth

Welding/Metal Fabrication

Brian Wise

Izak Bergschneider

English IV & Missouri Options

Jeff Dierking

Southland CAPS Programs & Teaching Staff

CAPS Animal Health Science

Sara Sivils

CAPS Business Innovation & Creation

Corey Vaughn

CAPS Education Exploration

Kristen Drummond

CAPS Technology Solutions

Corey Vaughn

CAPS Turf Management & Horticulture

Ben Henke