

Administration & Support Staff

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Real World Learning

Allecia Lowery

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Week 4 of Virtual Instruction

As we head into week 4 of virtual learning, we hope students are feeling more comfortable with the format of learning and the expectations for success in each program. We will have our first progress check on October 9. Our grading system is set up of three approximately 6 week grading periods that run cumulatively for each semester. We send out progress checks the week after. Typically, we would send these home with students. Since we are virtual, we will send the progress check through the mail.

As students will notice, our programs integrate industry into the lessons throughout the school year. The importance of highlighting industry expectations while sharing knowledge of the specific industries will help students be successful beyond Herndon & Southland CAPS. Students will find that creating a network within their chosen industry can be very beneficial when they are searching for jobs now and in the future. The close tie with industry helps our programs ensure the knowledge and skills students learn in the program is relevant and will benefit students.

One aspect of industry integration is our advisory committees. Our committees meet two times a year to discuss the progress of each program and future goals. If you are interested in being involved on our advisory committee for a specific program, please let Katie Zeiger know at Kate.Zeiger@raytownschools.org.

Parent Teacher Conferences

We will hold Parent Teacher Conferences on October 26 from 2:30 – 6:30 pm and October 29 from 8:00 am – 8:00 pm. Each program instructor will reach out to parents and students to schedule the conferences. Participation is highly encouraged to discuss student progress, success, and future planning. Please be on the lookout for an invitation for scheduling in the next few weeks. These conferences will be held through Zoom or over the phone.

Student Information Form

If you haven't done so already, we need each parent to complete a Student Information Form electronically. Please use this link:

<https://forms.gle/sABvAydu5y1RCFYe8> to complete the form.



Herndon Career Center & Southland CAPS

Program Schedules

In the first week's edition of The Update, we provided information regarding the scheduled zoom session times for each program. We hope this provided some clarity and assistance in scheduling your day. Generally, the scheduled zoom times provided the first week will stay consistent throughout virtual learning.

We know it's difficult to track all the virtual instruction information and updates you continuously receive. Moving forward, we will collect and provide information from teachers regarding topics, assignments, and projects for the upcoming week to assist you with tracking your child's virtual education at Herndon Career Center and Southland CAPS. The information for the Week of September 28 – October 2 is listed below.

Advertising & Graphic Design

Topics: Client Work

Assignments: Client logo design

Additional Info: Cosmetology logo design

Automotive Collision I

Topics: Application guide coats / Sanding body filler / Polyester putty

Assignments: Complete ICAR modules: ISS00E & ITM01E & ITM02E

Additional Info: If student has not registered with ICAR they must register ASAP. They will be falling behind the class if not registered. (See website for instructions)

Automotive Collision II

Topics: Identifying various substrates with single, two and three stage finishes.

Assignments: Read Chapter: Vehicle Surface Preparation and Masking P788 (Auto body Repair Technology 4th Edition) Answer review questions at end of chapter. (Write question number and answer only). You may substitute ICAR module or project based learning for this assignment.

Additional Info: Students will need pick up the rest of your supplies this week be checking the website for date and instructions.

Automotive Technology

Topics: We will start the unit 'Automotive Basics'

Assignments: Chapters 1 & 6. Work book assignments will be posted. Chapter 1 'Automotive Systems' will have a job sheet that will require pictures of different systems submitted for the job sheet. Chapter 6 'Measurements' will have a job sheet that practices measurements with a micrometer.

Additional Info: The final for 'Safety' will be posted on Monday morning. This is a timed test so students must complete it during the class period. Students must pass with a 75% to be able to work in the shop when they return.

Construction Technology

Topics: The Modern Workplace

Assignments: Videos on Career Connections

Additional Info: Students need to be logged in 5 min before the start of the meeting and ensure they are completing the work in a timely fashion. Watch those deadlines for assignments.

Cosmetology

Topics: Salon Business Project W/Ad Art Class Skin Care Perms/ Flat Irons

Assignments: Salon Business Project W/Ad Art Class Skin Care in MindTap and Theory book Perms/ Flat Irons

Additional Info: Continue to read all directions and double check completion of all assignments.

Culinary Arts

Topics: ServSafe and Industry Integration with Chef Jim Tinkham and the county health inspector.

Assignments: Worksheet form ServSafe Chapter 9 and 10

Additional Info: Please make sure you have called to make payments for uniforms. This needs to be completed by 9/28/2020

Diesel Mechanics

Topics: Arc welding, Mig welding, Taps

Assignments: Welding Safety

Additional Info: N/A

Emergency Medical Technician

Topics: Chapter 1 EMS Systems - Friday we will have a video and question and answer session with the CJCFD paramedic program staff

Assignments: Listen to Chapter 1 video and slide Do the Test Your Knowledge Assignment

Additional Info: NA

Foundations of Nursing

Topics: Person Care and Observation and Reporting

Assignments: Three skill videos are due Friday; test Friday

Additional Info: We are still missing a lot of the official paperwork needed by the State for each student. We are in the process of sending out reminders.

HVAC / Industrial Maintenance

Topics: Chapter 2 What's in your Tool box?

Assignments: Read Chapter 2 and complete review questions by Friday Zoom meetings Tues & Thurs. AM Class starts @ 8:00am - PM Class starts @ 12:00pm

Additional Info: NA

Law Enforcement / Police Science

Topics: Police Procedures: Cuffing, Car Stops, Traffic Laws.

Assignments: Quiz on Friday over cuffing, and car stops.

Additional Info: We will continue to update parents on student progress.

Welding / Metal Fabrication I

Topics: Soft skills and air tanks

Assignments: Soft skills review

Additional Info: N/A

Welding / Metal Fabrication II

Topics: Compressed Gas Cylinder and Regulator safety, More Soft Skills

Assignments: All assignments are "important" as we move these students towards employment.

Additional Info: Please contact us if you have any questions.

English IV

Topics: Teamwork Reflection and Analysis

Assignments: Readings on Teamwork, Reflection and Analysis Writing

Additional Info: None

CAPS Animal Health Sciences: 1st Year

Topics: Genetics in a Zoo

Assignments: Zoo Animal Documentary

Additional Info: Students can have the option to film at the zoo if they let the instructor know in order to get a timed ticket. However, this is NOT required to complete the project.

CAPS Animal Health Sciences: 2nd Year

Topics: Internships

Assignments: Internship logs. Monday Shares

Additional Info: Be sure the students continue to fill out their internship logs.

CAPS Business Innovation and Creation

Topics: The Importance of Goal Setting, Smart Goals, Career Goals.

Assignments: Smart Goals Assessment Worksheet; Effective Time Management Worksheet

Additional Info: We will work on "Planning Goals" and how to achieve them. As well as the Importance of working towards these to be successful in your career.

CAPS Education Exploration: 1st Year

Topics: Passion Project Brainstorm, Classroom Climate, Rules VS Procedures

Assignments: Passion project brainstorming list, Developing Classroom Procedures

Additional Info: N/A

CAPS Technology Solutions

Topics: First Weeks of Your New Internship Position. The Importance of a Mentor and their Role

Assignments: Internship Log

Additional Info: We will focus on getting acclimated and being accessible for your internship position.

CAPS Turf Management & Horticulture

Topics: Horticulture Research

Assignments: Turfgrass Management Career Presentation. Reflection Assignments

Additional Info: N/A



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Departmental Information

CAREER RESOURCE EDUCATOR

Lisa Templeton
IEP, 504, & ELD

What is the difference between a Career Resource Educator and a Special Education Case Manager? A CRE may not have direct teaching responsibilities with students, but they are someone the student can turn to when having difficulties. A student may not even realize they are having difficulties and the Career Tech Educator will initiate a conversation with the CRE to find solutions or resources to resolve the problem. Whereas a case manager may pull a student from a class for specialized instruction, in the career technical classroom, it is important the student remain in the classroom to as not to interrupt exposure to the content and hands-on activities. So, the answer to our initial question. The CRE is more of a facilitator between the student, career instructors, high school staff, parents, and outside agencies. Until next week! Lisa Templeton, CRE 816-268-7150 / lisa.templeton@raytownschools.org

COUNSELING DEPARTMENT

Nate Zier

October 1st marks an important date on any senior's calendar who is planning to attend a technical school, two year college, or four year university. October 1st is the official date when the FAFSA opens. The Free Application for Federal Student Aid (FAFSA) is a requirement for seniors who hope to obtain institutional financial aid, grants, or government backed student loans. I'd encourage parents and students to create their Federal Student Aid (FSA) ID now, so you can sign documents electronically. Make sure to write down your username and password in a secure spot. You can find more information on the [FSA ID here](#).

Typically, Herndon Career Center would conduct a FAFSA night during parent teacher conferences. I will still plan to hold a question & answer style event and am available for some one on one Zoom meetings if you encounter any particular questions or issues. If you're unfamiliar with the FAFSA, please [check out this informative site](#) that will walk you through everything you need to have and know to complete the FAFSA successfully.

If you're needing some help in navigating the application and college timeline, I'd encourage you to look at the Missouri Department of Higher Education and Workforce Development site called [Journey to College](#). October is a great month to be preparing a list of potential college applications and looking at their application due dates and financial aid deadlines as these vary by institution.

REAL WORLD LEARNING COORDINATOR

Allecia Lowery

Happy Fall, everyone! I'd like to open up my schedule to you. I am here to support you and your goals towards post-secondary education, training, certifications etc. Students, please follow this link to schedule the appropriate session times based on your interest, questions and needs. <https://calendly.com/rwl-allecia-lowery>

If you own or work for a company that would be interested in creating opportunities for students such as job shadowing, internships, or job opportunities, please reach out to me, Ms. Lowery at Allecia.Lowery@raytownschools.org or (816) 268-7140.

Herndon Career Center Programs & Teaching Staff

Advertising & Graphic Design

Brock Martin

Automotive Collision

Billy Byrd

Automotive Technology

Tim Chase

Construction Technology

Jim Oliver

Cosmetology

Stephanie Migletz

Culinary Arts

Chef Mike Chrostowski

Diesel Mechanics

Nathan Shipley

Emergency Medical Technician

Eric Dooley

Foundations of Nursing

Terry Plesser

Susan Pratt

HVAC/Industrial Maintenance

Tony Hudspeth

Law Enforcement/Police Science

Rodger Bowers

Angeleic Huth

Welding/Metal Fabrication

Brian Wise

Izak Bergschneider

English IV & Missouri Options

Jeff Dierking

Southland CAPS Programs & Teaching Staff

CAPS Animal Health Science

Sara Sivils

CAPS Business Innovation & Creation

Corey Vaughn

CAPS Education Exploration

Kristen Drummond

CAPS Technology Solutions

Corey Vaughn

CAPS Turf Management & Horticulture

Ben Henke