

Administration & Support Staff

Director

Cheryl Reichert

Assistant Director

Katie Zeiger

Administrative Intern

Chad Cross

Counselor

Nate Zier

Real World Learning

Allecia Lowery

Attendance

Lima Moananu

Finance

Lisa Orchard

Registrar

Mandy Trotter

Week 2 of Virtual Instruction

Week 2 of virtual instruction has been a success. Students have learned how to find information on their Google classroom, logged into their Raytown email, become more familiar with their Zoom schedule, and impressed staff with their level of engagement and professionalism. Herndon and CAPS teachers have reported how exciting it is to finally get to work with students and deliver curriculum.

Many of our programs spent the first week working out the “technological kinks,” reviewing the student handbook, helping students access material, teaching the virtual schedule, and providing “get to know you” activities. During week 2, teachers began diving into curriculum and experimenting with creative ways to increase student engagement.

Although it’s a new normal, it’s beginning to feel more like school and we’re excited to be working with your kids!

Technical Support

As we are working in different platforms based on our program areas, we know that students will at times run into technical issues even when we have tried to plan ahead. If the issue is with a Raytown Gmail, Google, or Zoom account, please contact studentsupport@raytownschools.org or (816) 268-7172. In addition, Raytown students who struggle with consistent Internet connection or difficulties may also reach out to the number or email above.

If a site is blocked and will not go through a filter, it might have to do with restrictions placed by the sending school. If this is the case, students would need to connect with the technology department from the sending school. If students are struggling with consistent Internet connection and are not Raytown students, they also would want to reach out to their sending school technology department.

Attendance

Even though we are learning virtually for the time being, please remember to contact our attendance office (hccattendance@raytownschools.org or (816) 268-7140) when a student is unable to attend due to illness, appointments or other reasons.



Week 2 Herndon Career Center & Southland CAPS Program Schedules

In last week's The Update, we provided information regarding the scheduled Zoom session times for each program. We hope this provided some clarity and assistance in scheduling your day. Generally, the scheduled Zoom times provided last week will stay consistent throughout virtual learning.

We know it's difficult to track all the virtual instruction information and updates you continuously receive. Moving forward, we will collect and provide information from teachers regarding topics, assignments, and projects for the upcoming week to assist you with tracking your child's virtual education at Herndon Career Center and Southland CAPS. The information for the Week of September 21 – 25 is listed below.

Advertising & Graphic Design

Topics: Logo Design & Client Briefing

Assignments: Adobe Illustrator pen tool & shape building.

Logo research and design

Additional Info: N/A

Automotive Collision I

Topics: ICAR Modules

Assignments: Complete ICAR modules: IPS00E / ISS00E / ITM01E

Additional Info: Send Mr. Byrd your ICAR Username and Number. AM Collision 1st Year Zoom Meeting Tuesday, & Thursday: 8:15 – 9:45am. The ICAR on line modules will not be uploaded until early next week.

Automotive Collision II

Topics: Refinish Equipment Technology

Assignments: Read Chapter 24: Refinish Equipment Technology P735 (Auto body Repair Technology 4th Edition). Answer review questions at end of chapter (Write question number and answer only). You may substitute ICAR module or project based learning for this assignment.

Additional Info: AM & PM Collision 2nd Year Zoom Meeting Tuesday, · 10:00 – 10:45am

Automotive Technology

Topics: Shop Safety

Assignments: Shop safety video, Chapter 5, Safety Final

Additional Info: "Build a box" assignment due 9/21

Construction Technology

Topics: Career Connections Work Book "Whats In My Toolbox"

Assignments: Sections in unit for them to cover this week: What have you achieved so far? What is your learning preference? How do you make decisions?

Additional Info: Zoom Meetings on Tuesday and Thursday
Option of Q and A on Wednesday

Cosmetology

Topics: Safety and Sanitation, Anatomy and Physiology, Permanent Waving

Assignments: Employee Handbook, MindTap Assignments, Theory Workbook

Additional Info: Make sure students read and follow up with all assignments.

Culinary Arts

Topics: ServSafe with guest speaker on Tuesday

Assignments: Unit worksheets and pretest over ServSafe

Additional Info: Please follow up to make sure your student is attending all class zooms

Diesel Mechanics

Topics: Motor oil, Taps, Decimals

Assignments: Motor Oil Quiz

Additional Info: This week we will be working on decimals and how to read a conversion chart

Emergency Medical Technician

Topics: Ambulance Types and tour

Additional Info: Still waiting on access to online textbook

Foundations of Nursing

Topics: Serving, Feeding and Monitoring / Intake and output

Assignments: CNA White Pages, Abbreviations Quiz, Lesson Reviews, Skill Videos. Test over Unit IV, LP2, and LP3.

Additional Info: Submit paperwork (background check, TB skin test, immunizations, etc.) Make sure students are reading all of the directions.

HVAC / Industrial Maintenance

Topics: Who am I? What are your values, interests and attitudes?

Assignments: Chapter 1 and "end of chapter" questions.

Review and discuss in Tuesday & Thursday Zoom sessions

Additional Info: N/A

Law Enforcement

Topics: Finish up Police Communications, start unit on Police Procedures and tactics

Assignments: Introduction to police reports written assignment first years. Police Use of force presentations second years.

Additional Info: All parents have been invited to Google Classroom as a parent via email.

Welding / Metal Fabrication I

Topics: Safety

Assignments: Zoom and written assignments

Additional Info: N/A

Welding / Metal Fabrication II

Topics: 21st Century Soft Skills

Assignments: Zoom and written assignments

Additional Info: N/A

English IV

Topics: Collaboration & Teamwork

Assignments: Readings on teamwork, and collaborative movie poster project

Additional Info: Class Zooms - Tues/Thurs 1:00pm

CAPS Animal Health Sciences: 1st Year

Topics: Genetics in a Zoom & Guest Lecturer

Assignments: Zoom Guest Lecture with Pet Resource Center and K-State Vet Med Students on Tuesday and Thursday. Finishing Maintain the Animal workbook and starting on zoo documentary.

Additional Info: The "maintain the animal" is a group project. Please make sure your student is working with the peers they were assigned on 9/15.

CAPS Animal Health Sciences: 2nd Year

Topics: Internships

Assignments: Monday Zoom Sessions AM 9:00 / PM 12:00

Additional Info: Fill out internship logs daily

CAPS Business Innovation and Creation

Topics: Building Creditability & Trust in the Business World. Your Online Reputation & Its Value

Assignments: Earning Credibility Paper; Social Media & Your Reputation Paper

Additional Info: Students need to continue to be up to date on the assigned readings each week for class. Thank you.

CAPS Education Exploration: 1st Year

Topics: Philosophy of Teaching, Understanding Human Development

Assignments: Philosophy of Teaching

Additional Info: Deadline to sign up for October ACT Testing is September 25, 2020.

CAPS Technology Solutions

Topics: How to get the most of our your Internship

Assignments: Introductions into Internship positions. Internship Weekly Logs

Additional Info: Students need to update the Student Internship Logs each week with in-depth information of what they are doing at their worksite. This should include tasks assigned and goals determined each week.

CAPS Turf Management & Horticulture

Topics: Science of Turf Grass

Assignments: Turf Career Presentations

Additional Info: We begin having guest lectures. Please be sure students are attending every class.



collaborate • innovate • educate

Departmental Information

CAREER RESOURCE EDUCATOR

Lisa Templeton
IEP & 504 Case Manager

We are two weeks into our virtual learning, and I hope all is going well. You may ask “What is a Career Resource Educator?” My role involves being the liaison between HCC and the sending school’s special education personnel, counselors, administrators, and the community. Before a student enters the Herndon doors, I have already communicated with your school personnel and gathered information about your specific educational needs and met with your HCC instructor and discussed your accommodations and strengths and weaknesses. My role is that of facilitator for students in the mainstream process. We want to ensure the student gets the required accommodations to be successful, while also maximizing their ability to be independent learners and young adults in their chosen career education program. Regardless of a student’s special status, I am here as a resource for all students and available if you have any questions. Lisa Templeton, CRE / 816-268-7150 / lisa.templeton@raytownschools.org

COUNSELING DEPARTMENT

Nate Zier

We've made it into the third week of school, and my schedule as a counselor is starting to relax and allow for some more proactive activities to address student needs. I'm hoping to get some parent feedback on how we can best address your needs as well as those of all our students. If you haven't already, please fill out this parent survey to help us address how to best meet those needs. <https://forms.gle/RMXkdQ3VLGV2dvQx6>

REAL WORLD LEARNING COORDINATOR

Allecia Lowery

As we continue to navigate innovative ways to learn, share information, and stay connected, I'd like to remind you that my role is to support students, parents and teachers. I will be providing pathway driven resources and connections to industry. To accomplish that, I will be engaging in ongoing community outreach. If you own or work for a company that would be interested in creating opportunities for students such as job shadowing, internships, or job opportunities, please reach out to me, Ms. Lowery, at Allecia.Lowery@raytownschools.org or (816) 268-7140.

POST-SECONDARY PLANNING

For students planning to attend a 4 year college following high school graduation, the deadline for the October 24 or 25th ACT test is this Friday, September 25, 2020. The next test date after this date is December 12 with a deadline of November 6 to sign up. Seniors graduating in the Class of 2021 should consider taking one of the fall tests if they have not tested yet. Many colleges have priority deadlines prior to the end of this semester especially if students want to be considered for school-based scholarships. Students will need to go to ACT.org to register for an account and sign up to test. Some students may qualify for a fee waiver. Please reach out to your high school counselor if you want more information.

Herndon Career Center Programs & Teaching Staff

Advertising & Graphic Design

Brock Martin

Automotive Collision

Billy Byrd

Automotive Technology

Tim Chase

Construction Technology

Jim Oliver

Cosmetology

Stephanie Migletz

Culinary Arts

Chef Mike Chrostowski

Diesel Mechanics

Nathan Shipley

Emergency Medical Technician

Eric Dooley

Foundations of Nursing

Terry Plesser

Susan Pratt

HVAC/Industrial Maintenance

Tony Hudspeth

Law Enforcement/Police Science

Rodger Bowers

Angeleic Huth

Welding/Metal Fabrication

Brian Wise

Izak Bergschneider

English IV & Missouri Options

Jeff Dierking

Southland CAPS Programs & Teaching Staff

CAPS Animal Health Science

Sara Sivils

CAPS Business Innovation & Creation

Corey Vaughn

CAPS Education Exploration

Kristen Drummond

CAPS Technology Solutions

Corey Vaughn

CAPS Turf Management & Horticulture

Ben Henke